



MARWOOD

Creators of Quality Wood Products

Sales / Customer Service Coordinator

Established in 1920, Marwood Ltd. is a dynamic producer of value added forest products for residential, commercial and industrial construction industries. With operations in both New Brunswick and Nova Scotia totaling 400+ employees, we serve markets in North America, Europe and the Caribbean. We are searching for a **Sales / Customer Service Rep** for our Cape Cod Wood Siding plant located in Bedford, NS.

The primary responsibilities for this position include: providing sales and technical support to regional outside sales teams, order entry, providing customer service, providing support to sales agents and distributors in reference to products, orders, shipments, general inquiries, and to check data entry and stock transfers. The ideal candidate will have a post-secondary education with strong communication and computer skills. They will be assertive, detail orientated, able to multi-task, and work in a fast paced environment with the ability to focus. Knowledge of residential construction along with 1-3 years of relevant experience would also be assets.

We thank all applicants in advance for their interest, however, only those selected for an interview will be contacted. Marwood Ltd. offers a competitive total compensation package comprised of salary, bonuses, health & dental coverage and employer matched retirement savings plan. Interested applicants should forward their resume by February 8, 2010 to:

Marwood Ltd.
Attn: HR Manager
P.O. Box 338 Station "A"
Fredericton, NB
E3B 4Z9
Fax: 506.444.7136
Email: careers@marwoodltd.com
www.marwoodltd.com
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